

MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION, M-NCPPC, Montgomery Parks

Park Permit Office, 2425 Reedie Drive, Wheaton, MD 20902 | Phone: 301-495-2525 | Fax: 301-495-2484

| Email: [ParkPermits@MontgomeryParks.org](mailto:ParkPermits@MontgomeryParks.org) | Website: [ParkPermits.org](http://ParkPermits.org)

TEMPORARY CONCESSION PERMIT FOR RESALE OF FOOD, BEVERAGES & MEMORABILIA

Permit # (s): \_\_\_\_\_ Date: \_\_\_\_\_

Name of Group or Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Telephone Number(s): Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_

Name of Vendor (if different from above): \_\_\_\_\_

Vendor Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Vendor Phone Number: The above named applicant(s) is authorized to make delivery of and or operate a \_\_\_\_\_  
\_\_\_\_\_ at the \_\_\_\_\_

(park/facility) between the hours of \_\_\_\_\_ and \_\_\_\_\_ on \_\_\_\_\_ (MM/DD/YY). (Refer to facility permit(s) for specific locations.)

Any violation of the Terms and Conditions (Attachment One) will be cause for denial of future permits of this type.

FEES:

- Multiple Vendors, one event at one location: Special Events only (each) \$50.00
- One Vendor, one event at one location: Special Events only \$100.00
- One Vendor, one event at multiple locations: (3-day max) \$500.00
- Seasonal Vendor at one location: (March – November) \$1,600.00

Fees are not refundable. There is a required administrative fee of \$50 for any permit changes (changes must be in writing) and a \$35 returned check fee.

Signature of Applicant: \_\_\_\_\_

Authorized by: \_\_\_\_\_  
Director of Parks

cc: Park Police  
cc: Park Manager

TEMPORARY VENDOR/CONCESSION PERMIT FOR RESALE OF FOOD, BEVERAGE & MEMORABILIA

**TERMS AND CONDITIONS**

1. The contract would run from \_\_\_\_\_ through \_\_\_\_\_.
2. Permit Holders to adhere to the hours of operations stated on the permit issued, not to exceed Park hours of sunrise to sunset.
3. In the event that any law now existing or which hereafter may be passed by any lawful authority, County, Federal or State, shall require the payment of any license fees, taxes or other charges on account of the use of operation of said equipment, said charges shall be paid by the Permit Holder.
4. Upon execution of this contract, the Permit holder shall make a flat fee payment of \_\_\_\_\_ payable to ActiveMontgomery. Failure to do so will be cause for immediate revocation of this contract.
5. The Permit holder may only operate at the specific facilities or locations reserved on the permit contract.
6. All equipment, food and necessary licenses must be provided by Permit Holder.
7. The Permit Holder will provide trash cans adjacent to the snack cart. These trash cans must be emptied and all trash removed at the end of each day.
8. The Permit Holder must furnish the Commission with a copy of their current State Sales and use Tax License and their [Food Service Facility License issued by Montgomery County Government](#), Department of Health and Human Services. Both of these documents shall be incorporated as attachments to this contract.

Additionally, the Permit Holder agrees to comply with the following:

1. Follow all rules and regulations stated on the permit and any other requirements deemed necessary by M-NCPPC. [Montgomery Parks Rules and Regulations](#)
2. Furnish the Commission with a copy of a current State Sales and Use Tax License and a Food Service Facility License issued by Montgomery County Government, Department of Health and Human Services. Both of these documents shall be incorporated as attachments to this contract.
3. Provide a valid certificate of liability insurance written by a carrier licensed to write insurance in the state of Maryland with limits of \$500,000.00 per person and \$1,000,000.00 per accident or injury incurred.
4. The above named Permit Holder is responsible for any necessary cleaning and trash removal resulting from the delivery of vendor's products. All trash must be removed from the park site.